

2019 Demonstration Registration Form



I wish to reserve demonstration space at the **Build My Future**
Construction Career Day & Trades Industry Showcase
November 6, 2019 | Klamath County Fairgrounds Event Center
3531 S 6th Street | Klamath Falls, OR 97603

NAME: _____

ADDRESS: _____

CITY/STATE/ZIP: _____

COMPANY: _____ PHONE: _____

EMAIL: _____

Demonstration Space Fee is \$100 per vendor.

This fee includes an 8' table, 2 chairs and 2 lunch tickets

All sponsorships, donations and fees paid to the Build My Future Program will be handled by the Klamath Basin HBA through an account to continue this event and provide scholarships to trades and more.

Contact Heather at 541-884-8570 for more information.

Description of Demonstration: _____

Space Requirement:

Indoors:

Outdoors:

Working Space Size (i.e. 10'x20'): _____

Electrical Requirements: _____

Email or Mail us your completed Demonstration Registration Form

info@klamathbasinhba.org

Klamath Basin HBA—Build My Future
205 Riverside Drive, Ste G
Klamath Falls, OR 97601

Build My Future (BMF) Rules & Regulations

1. CONTRACT OBLIGATIONS: No exhibitor will be permitted to set up their booth until all fees are paid.

2. EXHIBITOR ELIGIBILITY RIGHT OF REFUSAL AND/OR CANCELLATION: Build My Future (BMF) reserves the right to determine the eligibility of any exhibitor. In the event of non-acceptance, the fee shall be returned to the applicant. Once the applicant has been accepted, the full cost of the exhibit space is due and payable in the manner described in the fee schedule. Exhibits and the conduct of exhibitors are subject to BMF approval, which reserves the right to refuse the application of any company not meeting the required standards, as well as the right to curtail exhibits or parts of exhibits that detract from the character of the show. This also applies to displays, literature, advertising, novelties, souvenirs, and personal conduct of exhibitors. Officers, employees, and agents involved in the management of the BMF shall have full authority to interpret and enforce all rules and regulations governing Exhibitors. All matters and questions not specifically addressed in the rules shall be subject to final determination by the BMF. The rules may be amended at any time by the BMF upon notice to Exhibitors. In addition to any other recourse referenced in these rules and regulations, the BMF may have recourse for the violation of any of these rules in any manner it deems appropriate, including expulsion of an exhibitor from the show and suspension from future shows.

3. EXHIBIT SPACE: For each space, the BMF shall provide booth draperies and hardware, one 8 foot table, and two chairs.

4. SET-UP/REMOVAL: The Event Center will be available for **booth setup** on Tuesday, November 5 from 2pm—6pm and Wednesday, November 6 from 6am—8am. **Booth removal** can begin from 3pm—6pm on Wednesday 11/6 or Thursday, November 7 from 7am—11:30 am.

5. UNOCCUPIED SPACE: If the exhibitor fails to occupy space contracted for, or fails to comply in any respect with the terms of these rules and regulations, the BMF shall have the right to rent such space to any other applicant without releasing the original exhibitor from paying the sum agreed to in the application and contract for exhibit space.

6. FIRE SAFETY: No combustible oils or gases may be used as part of the exhibit, nor will any open flames be permitted without prior written approval of the Fire Marshall. All electrical equipment used in conjunction with the display's installation, operation, and dismantling must be in good operating condition and able to pass the inspection of the local Fire Marshall. Storage of excess materials in hallways is prohibited.

7. HELIUM BALLOONS: Exhibitors cannot utilize helium balloons as décor or a part of their booth without BMF prior approval.

8. EXHIBITORS LOUNGE: An Exhibitors Lounge will be available for use by the Exhibitors. Snack items and water will be provided throughout the show.

9. CARE OF EXHIBIT SPACE: Each exhibitor must keep their own space cleaned and their exhibit maintained in good order while the show is open to the public.

10. ELECTRIC NEEDS: Access to 110 service will be supplied for each exhibit space located inside the building. Exhibitors will need to bring extension cords. Any exhibitors needing 220 service will need to contact BMF to determine pricing.

11. EVENTUALITIES: In case the exhibit hall should be destroyed by fire or the elements, or by another cause, or in case other circumstances shall make it impossible for the BMF to permit the contracted space to be occupied by exhibitor, the application and contract for exhibit space shall terminate and the exhibitor shall waive any claim for damages or compensation.

12. LIABILITY: Neither the BMF or Event Center, the employees/agents / representatives; shall be responsible for any injury, loss or damage that may occur to the exhibitor, or to the exhibitor's employees or property from any cause whatsoever prior, during or subsequent to the period covered by the

application and contract for exhibit space; and the exhibitor on signing the contract expressly releases the foregoing named Association, Corporations, individuals, their agents and employees from any and all claims for such loss, damage, or injury.

13. BOOTH ASSIGNMENTS: BMF reserves the right to change or alter space assignments, floor plans, and show conditions without notice and at their sole discretion for the best interests of the Show.

14. COMPLIANCE WITH LAWS: Exhibitors shall comply with all local, city, state and federal safety, fire and health laws, ordinances and regulations.

15. COPYRIGHTED WORKS: Exhibitor acknowledges and agrees that it shall be solely responsible for obtaining any licenses, permits, etc., which may be required for it to broadcast, perform, or display any copyrighted materials including, but not limited to, music, video, and software. Exhibitor shall indemnify, defend and hold harmless the BMF and its directors, officers, employees and agents from and against any and all claims and expenses, including attorney's fees and costs, arising out of or related to Exhibitor's breach of this provision. The terms of this provision shall survive the termination or expiration of this Agreement.

16. AMERICANS WITH DISABILITIES ACT: Exhibitor represents and warrants that its exhibit and product/service information shall comply with the Americans with Disabilities Act, its regulations, and guidelines. Exhibitor shall indemnify, defend and hold harmless the BMF and its directors, officers, employees and agents from and against any and all claims and expenses, including attorney's fees and costs, arising out of or related to Exhibitor's breach of this provision or noncompliance with any provision of the ADA.

17. LEGAL ACTION: Any legal action by an exhibitor against the BMF related to these rules must be brought in Circuit Court of Klamath County, Oregon, and Exhibitor's sole remedy is limited to exhibition fees actually paid by the exhibitor, and indirect or consequential damages may not be sought. Should any litigation arise out of this Show, the Exhibitor shall pay all costs and reasonable attorney's fees incurred by the BMF and/or the co-sponsoring agencies if they are the prevailing party.

18. INSURANCE AND HOLD HARMLESS AGREEMENTS: Each exhibitor is required to have Public Liability Insurance to protect against possible claims arising out of the operation of this exhibit - this includes coverage for allowing students to operate equipment. Fire, theft, liability and extended coverage insurance is not provided by the BMF. Exhibitor may obtain such coverage at its own expense. Exhibitor remains responsible for all property brought into the Show and shall bear the sole risk of loss for that property. Exhibitor shall indemnify and hold harmless the BMF, and its directors, agents and employees from any damages caused by theft or other perils normally covered by extended coverage, liability, theft, or fire policies, as well as for all claims, losses, liability, or damages for injury, death, or property damage that may arise from activities of the exhibitor, its employees, agents, invitees, and licensees.

19. Exhibitor hereby represents and warrants to the BMF that the exhibitor has taken all steps reasonably necessary to ensure the sound engineering and structural integrity in its exhibit design and the proper construction and safety of the exhibit itself, as erected.

20. AMENDMENTS: The BMF has full power to interpret or amend these rules. Whatever these rules do not cover, the BMF reserves the right to make rules to cover to be in the best interest of the Show, and the exhibitor agrees to accept and abide by such rulings.

21. PENALTIES: The penalty for violation of any rule CAN result in immediate booth closure and suspension of exhibitor's right to be in the next year's show.